

Freedom of Information Request – 4004

Managed printing services

Does the organisation have a managed print service?

Yes

If so please state the name of the supplier used *Cannon Uk Ltd*

Contract end date *February 2022*

Total annual cost (2016/17) – Commercial in confidence

Please provide the details of individual responsible for authorising/signing the contract for the organisations procurement of printer devices – please provide the following

- a. Name – Mark Flynn
- b. Job Title - Director of Finance
- c. Maximum Sign-off

Infrastructure

How many printer devices does the NHS organisation have?

Approximately 200 to 250 personal printers not recorded

Please provide a breakdown of the number of printers by the following types of devices:

MFDs (floor standing A3/A4 MFDs) - 29

Networked Printers (A4 printers, desktop MFDs) - 100

Personal Printers (A4 inkjet and small all in one devices not networked) –

No records, approximately 70 – 120.

How many staff within the organisation use IT services and can print to printers and MFDs? incl. all staffing groups e.g IT, doctors, admin, secretaries etc.

3000

What is the total number of pages produced per member of staff, each month?

Sept 2017 – 1021260 total pages across the Trust

What is the estimated % of pages printed in colour each month?

Colour prints for Sept 2017 – 7.23%

Supply & Operational Costs

How much does it cost the NHS organisation to process a consumable transaction? ie. This should include all costs associated to raising a purchase order; raising a requisition, budgetary approval, choosing the source, raising the physical purchase order, communicating it to the supplier, receiving the goods or services, reconciling the purchase order and invoice, approving the invoice for payment, paying the invoice and archiving the documents.

Approximately £50 (CIPS)

What is the cost per call to the provider's help desk/service desk?

Unknown

What is your power cost per kWh for 2016/17?

This represents the cost that the organisation pays for electricity divided by the total electricity consumed (kWh)

Source of Information ERIC (Estates Return Information Collection) published by the HSCIC on behalf of the Department of Health.

What is the average capital write-down, lease or rental period for the printers & MFDs within the organisation (e.g. 3, 4, 5 years)?

5 years

Does the organisation use non-original equipment manufacturer (non-OEM) consumables? If so, what savings has the organisation achieved through these purchases?

Yes – approximately £53726 per annum

Has the trusted funded (either through capital or external financing) any projects relating to the procurement of printer devices? Yes

If so, how much has the organisation invested? £37,000

What is the expected/planned annual savings for the project? £30,400