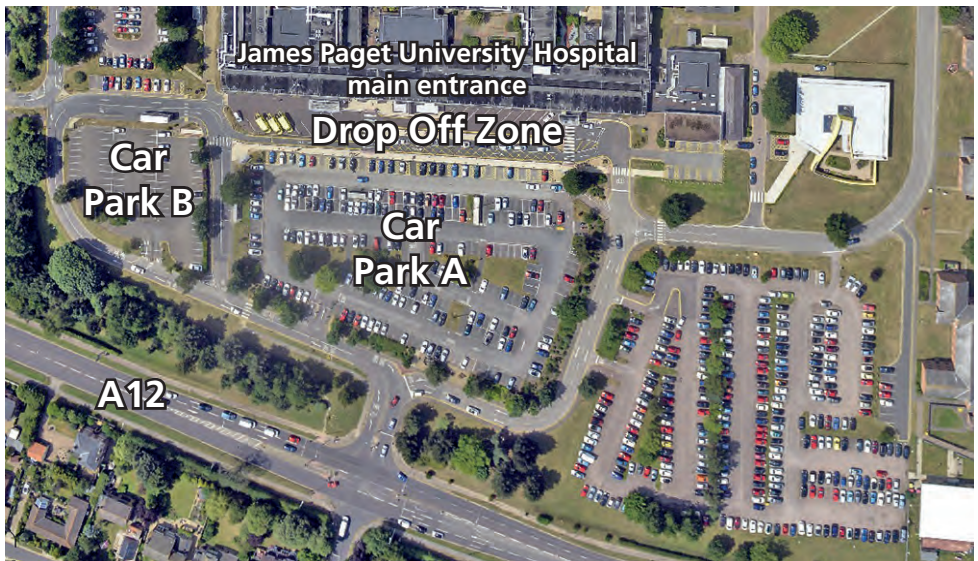


Your Guide to Parking at the James Paget University Hospital



- Car parks signposted A and B are reserved for patients and visitors to the site.
- Spaces for disabled badge holders are available at the front of the hospital and the front row of Car Park A.
- In both Car Parks A and B, the first 30 minutes are free to allow the drop off and collection of visitors and patients. There is also a 10 minute drop off zone located at the Main Entrance.

[Patient and Visitors Information](#)

Public car parks

These are controlled by barriers.

- You will be issued with a chip coin on entry.
- **Please take this with you**, do not leave it in the car.
- When you are ready to leave pay at the pay machine in the main entrance – taking the validated chip coin with you to your car.
- Insert chip coin into the machine at the exit barrier on leaving.



Parking Charges Up to 30 minutes are free

- 30 minutes to 2 hours - £3.00
- 2 to 3 hours - £3.50
- 3 to 4 hours - £4.50
- Over 4 hours to 24 hours - £6.50



The machines take all coins as well as £5, £10 and £20 notes. There is a change machine available.

Free/reduced rate passes

Please speak to the Clinic or Ward staff for advice on how to get your chip coin validated if you are eligible to receive free passes:

- Parents visiting babies and children frequently (the ward will issue passes out of hours and weekends).
- Relatives assisting at meal times and or supporting the care of a patient.
- Patients attending for oncology or haematology (cancer treatment) at the Sandra Chapman Centre.
- Relatives visiting an inpatient for 12 weeks or more.
- Relatives visiting critically ill patients.

How to obtain your free/reduced rate chip coins

- A reduced fee slip should be obtained from Ward staff. You should then present this slip to the Patients' Travel Office in exchange for your exit chip coin.
- Your car park entry chip coin will be validated for a free or reduced rate exit chip coin at the Patients' Travel Office in the main entrance.

PLEASE PRESENT YOUR SLIPS AND BADGES TO THE PATIENTS' TRAVEL OFFICE SITUATED IN THE MAIN FOYER.

Frequent visits

A reduced tariff of four visits for £3 will be provided from the Patients' Travel Office for:

- Immediate family visiting a long stay patient.
- Claimants who are unemployed or on means tested benefits visiting immediate family.

Patients attending more than one appointment within a week will be charged £1 for the second or subsequent visits.

Patients attending physiotherapy for treatment will be issued with a car park authorisation slip from staff.

Disabled car parking

Registered disabled badge holders displaying a blue badge have access to spaces at the front of the hospital and on the front row of Car Park A.

Blue badge holders are not required to pay for parking.

How to validate blue badge holders exit chip coins:

Normal clinic hours

Blue badge holders must present a valid blue badge to the Patients' Travel Office in the main entrance of the hospital to have their chip coin validated.

Insert chip coin into the exit barrier machine on leaving.

Outside clinic hours

Press the help button on the exit barrier machine, where it will be opened remotely by a member of staff.

Need help?

- 24 hour Help buttons linked by intercom to a member of staff are available at each machine and barrier; including out of hours. Our staff are able to give advice on where to park and answer general queries.
- The Patients' Travel Office in the main entrance will assist with general car parking and travel enquiries.



Insert your validated chip coin here

Clinics or appointments running late?

Take your chip coin to the Patients' Travel Office and the standard £3 will be charged.

Patients Travel Office

Located in the main entrance, this office offers the following service between the hours of 9am to 5pm Monday to Thursday and 9am to 4.30pm on Friday:

- General enquiries regarding concessions on car parking and help towards travel costs.
- Validation of chip coins for blue badge holders.
- Issue of chip coins for reduced tariff parking.

Illegal parking

The Trust has agreed to take action against drivers who park on the grass, kerbs, yellow lines and other prohibited areas. We also closely monitor the disabled parking spaces for misuse. An instant fine will be levied on those who do not comply. This fine will be £50 but will be reduced to £15 if paid within 14 days. The Trust will engage a specialist company to collect the fines using information held by the DVLA.



The James Paget University Hospital is a busy site, with pedestrians, vehicles and emergency vehicles. Please enter the site with caution and observe the 5 and 20 miles an hour speed limits.



The hospital is able to arrange for an interpreter to assist you in communicating effectively with staff during your stay through INTRAN.

If you need an interpreter or a person to sign, please let us know.

**If you require a large print version of this booklet,
please contact PALS on 01493 453240**

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